



**Fundusze  
Europejskie**  
Inteligentny Rozwój

**Unia Europejska**  
Europejski Fundusz  
Rozwoju Regionalnego



**Lubliniec, on 29<sup>th</sup> March 2018**

## **REQUEST FOR BID No. 1/2018**

In connection with the planned application for funding of the project entitled **“Development of New Technology for the Production of Deeply Textured Floor Coverings Coated with Varnish”** as part of the measure 1.1.1 of the Intelligent Development Operational Program, 2014-2020, the company LENTEX S.A. invites to submit a bid in the contest for selecting a supplier of components for the prototype of a technological line for the implementation of the above-mentioned project.

The Ordering Party is an entity not obliged to apply the Public Procurement Law. The present procedure is conducted in accordance with the Principle of Competitiveness, the obligation to use of which results from “the Guidelines on the Eligibility of Expenditure under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for 2014-2010.”

### **I. NAME AND ADDRESS OF THE ORDERING PARTY:**

Name: LENTEX S.A.  
Address: ul Powstańców Śląskich 54  
42-700 Lubliniec  
NIP [Tax Id. No.]: 575-00-07-888

#### **Address for correspondence:**

LENTEX S.A. ; ul Powstańców Śląskich 54; 42-700 Lubliniec

### **II. CONTACT PERSON FOR THE ORDERING PARTY:**

First and last name: Marzena Pala  
mail: mpala@lentex.com.pl.  
telephone: 34 3515 679

### **III. PURPOSE OF THE PROCUREMENT:**

The purpose of the procurement is to choose the supplier of components for the prototype of the pilot technological line together with the assembly supervision service for the needs of the implementation of the project entitled **“Development of New Technology for the Production of Deeply Textured Floor Coverings Coated with Varnish”**.

#### **DESCRIPTION OF THE SUBJECT MATTER OF THE PROCUREMENT:**



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The subject matter of the procurement is the delivery of the prototype modules of a pilot technological line consisting of:

- cooling section directly behind the gelling chamber,
- temperature control system for cooling rollers,
- coater for applying of a UV-curable water dispersion polymeric varnish,
- additional application and engraved roller and cutter bar.
- a system for mixing and adjusting the temperature of the varnish recirculation system
- convection dryer and dryer using UV radiation
- adjustable section for heating the usable area of floor coverings with IR radiators
- rotary, 4-cylindrical device for embossing the surface together with the roller pressure and temperature control system.
- appropriate number of cooling sections for the intermediate cooling of the material

together with the assembly, installation and assembly supervision service.

It should be taken into account that a water-dilutable UV-curable varnish with viscosity of 20 - 45 seconds (measured at 20 C), which contains about 37% solids, will be used for coating.

The coater module will be able to evenly apply water-dilutable coating in the amount of 20 - 30 g/m<sup>2</sup> (wet measurement) to the entire usable area of the material, dry it and cure it with UV rays. The predicted depth of embossing of the usable area of the finished product can reach up to 400 microns. The maximum speed of the production line is 15 m/min.

The ordered prototypes of the pilot technological line must be inscribed in the dimensions of the current production hall, which are as follows:  
height 6 050 mm; length 33 470 mm; width 7 500 mm

**A detailed description of the components included in the prototype of the pilot technological line is available at the request of the bidder after signing the NDA**



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#### **IV. EXCLUSIONS:**

**Entities tied personally or by capital with the Applicant are excluded from participation in the procedure.**

Capital or personal ties are understood as the interactions between the Beneficiary or persons authorized to enter into commitments on behalf of the Beneficiary or persons performing on behalf of the Beneficiary the activities related to the preparation and execution of the procedure for selecting the contractor and the contractor, in particular by:

1. participating in the company as a partner in a civil law partnership or a partnership,
2. possession of at least 10% of shares or stocks,
3. performing the function of a member of the supervisory or management body, proxy, attorney,
4. remaining in matrimony, direct consanguinity or affinity, secondary consanguinity or affinity to the second degree, or in adoption, custody or guardianship relationship

#### **V. CONDITIONS OF PARTICIPATION:**

The potential supplier presents a bid for the concept of a complete pilot prototype of the production line together with drawings and process simulation.

The potential supplier presents a Reference List (minimum 4 items) from projects carried out so far related to the industry of PVC coated floor coverings.

The potential supplier presents a proposal for a delivery and work schedule.

#### **VI. CPV CODE:**

42994200-2/ 44112200-0

#### **VII. CPV CODE NAME:**

*Machines for plastics processing/Floor coverings*

#### **VIII. THE EXPECTED TIME FOR PERFORMING THE SERVICE: until 31.03.2019**

#### **IX. TERMS OF CHANGING THE CONTRACT:**

The contract may be subject to change in the event of a need to change the date or manner of completion of the subject of the procurement due to changes in the financing rules resulting from contracts signed with the Intermediary Institutions or other factors related to the implementation of the project, independent of the Ordering Party.



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**X. PARTIAL AND VARIANT BIDS:**

The Ordering Party does not allow the submission of partial or variant bids.

**XI. LIST OF DOCUMENTS/DECLARATIONS REQUIRED FROM THE BIDDER:**

- a completed and signed bid form constituting the Appendix 1 to the request for bid,
- a completed and signed declaration on the lack of personal and capital ties with the Ordering Party, the template of which is the Appendix 2 to the request for bid.
- a list and copy of References (minimum 4 items) with a description of experience in the implementation of projects.
- a full technical specification of the planned pilot line - a detailed description of the individual elements.
- a schedule of deliveries and assembly.

**XII. DESCRIPTION OF THE PREPARATION OF THE BID:**

1. Bid should be drawn up in one copy on the form which is attached to this request for bid as the Appendix No. 1.
2. The bidder will bear all costs associated with the preparation and submission of the bid.
3. The bidder may submit only one bid.
4. The validity period of the bid - a minimum of 30 days counted from the date of expiry of the deadline for submission of bids.
5. **The offer should include:**
  - a completed and signed bid form constituting the Appendix 1 to the request for bid,
  - a completed and signed declaration on the lack of personal and capital ties, the template of which is the Appendix 2 to the request for bid
6. Incomplete bids and bids received after the deadline set in this request for bid will not be considered.
7. All bids submitted in a currency other than PLN will be converted into PLN at the average NBP exchange rate from the day preceding the bid selection day.
8. Bid price should be broken down into the price for the equipment and the assembly and installation service.



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### **XIII. DESCRIPTION OF THE CRITERIA APPLIED BY THE ORDERING PARTY IN THE SELECTION OF THE BID ALONG WITH THE MEANING OF THESE CRITERIA:**

The Ordering Party will apply the following selection criteria:

<b>Criterion</b>	<b>Weight</b>
1. Net value	70%
2. Technical parameters	30%

The selection of the Bidder will be made on the basis of the largest number of points obtained in accordance with the following methodology:

1. By the criterion 'Net value' the Ordering Party understands the net price indicated by the Bidder as specified in the Bid. The assessment under the 'Net value' criterion ( $K_c$ ) will be calculated on the basis of the following formula:

$$K_c = (C_n / C_o) \times 70\% \times 100$$

where:

**C<sub>n</sub>** - the lowest proposed net price of the subject matter of the procurement

**C<sub>o</sub>** - net price of the subject matter of the procurement proposed in the assessed bid

**K<sub>c</sub>** - number of points awarded to a given bid in the criterion 'Net value of the subject matter of the procurement'

2. By the criterion of "Technical Parameters", the Ordering Party understands the quality parameters and applied technical solutions of individual modules of the future pilot technological line will have. The more advanced technical parameters, the higher the rating under this criterion. The assessment will be carried out using the comparative method.

### **XIV. PLACE AND DEADLINE FOR SUBMITTING BIDS:**

1. The bid should be prepared on the bid form constituting the Appendix No. 1 to this request for bid. Bids that are the response to the request should be submitted: *in writing, i.e. by post in a sealed envelope with the note: "Bid in the response to the request for bid No. 1/2018": to the following address: Lentex S.A.; ul Powstańców Śląskich 54; 42-700 Lubliniec, or send by e-mail to*



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*the following e-mail address: mpala@lentex.com.pl The Ordering Party does not allow the possibility of submitting bids in person.*

2. The deadline for submitting bids is: **28<sup>th</sup> April 2018**. In the case of bids that will be delivered by post, the date of receipt of the bid to the Ordering Party's office is binding: *Lentex S.A.; ul Powstańców Śląskich 54; 42-700 Lubliniec*
3. Bids that will be delivered electronically to the indicated e-mail address should be signed by the Bidder.

#### **XV. REJECTION OF THE BID:**

The Ordering Party rejects the bid in the following cases:

1. Bid was submitted by the Contractor excluded from the participation in the procedure;
2. Bid does not meet the conditions set out in the request for bid No. 1/2018 and the appendices, which form an integral part of the request for bid.
3. Bid contains significant errors in the calculation of the price.

#### **XVI. ADDITIONAL INFORMATION ESSENTIAL AT THE STAGE OF CONCLUSION OF THE CONTRACT:**

1. The Ordering Party reserves the right to withdraw or cancel the request for bid without providing any reason in the event of occurrence of circumstances unknown to the Ordering Party on the date of this request.
2. The Ordering Party reserves the right to withdraw from the contract in the event of withdrawal from the implementation of the project in the event of occurrence of circumstances unknown to the Ordering Party on the date of this request for bid.
3. The bidder may make changes to the submitted bid or withdraw it, provided that it does so before the deadline for submission of bids. Both the change and the withdrawal of the bid must be made in writing (including electronic form).
4. The contents of the bids cannot be read before the bid opening date.
5. The Ordering Party will inform about the results of the procedure via the website: [www.lentex.pl](http://www.lentex.pl) and will send information to the entities that submitted bids in the procedure.
6. After selecting the bid, the Ordering Party will inform the Bidder/Bidders whose bid has been chosen of the date of signing the contract.
7. Should the Bidder, whose bid has been chosen, fail to conclude the contract, the Ordering Party may choose the most advantageous bid from amongst the remaining bids, without carrying out their re-evaluation.
8. The procedure is conducted in accordance with the principles of fair competition, efficiency, openness and transparency.



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**XVII. APPENDICES:**

1. Appendix No. 1 template bid
2. Appendix No. 2, declaration on the lack of personal and capital ties